**BANK DETAILS**



**New Grant Recipient Banking Form**

**Requested by-internal to complete**

|  |  |
| --- | --- |
| **Form requested by\*** |  |
| **Contact Tel no\*** |  |
| **Email address\*** |  |
| **Date submitted\*** |  |
| **Construction/Gov Body/DCMS/Aleph\*** |  |
| **Payment Terms -**Standard BL Terms are 30 Days -If non-standard payment terms have been agreed with the supplier please state the reasons why  |  |

|  |  |
| --- | --- |
| **Grant Recipient Information –please complete in BLOCK CAPITALS** |  |
| **Grant Recipient Name** |  |
| **Company Registration Number**  |  |
| **VAT Registration Number** |  |
| **Address – general** |  |
| **Address – payment (If different to general)** |  |
| **Telephone** |  |
| **Email** | *Remittance:**PO:* |
| **Contact name and email address** |  |
| **Currency** |  |
| **Bank details** | *Bank name:**Sort code:**Account number:**Account name( if different from supplier name):* |
| **Are you an SME?** | *Yes/No* |